

A digital painting featuring a woman's face in the foreground, looking directly at the viewer. Her hair is dark and voluminous, with a human skull integrated into it. To the left, a dark, gnarled branch extends across the frame. Two vertical gold ribbons with a shimmering texture run down the left side. The background is a soft, ethereal mix of light and dark tones.

COMMERCIAL COMMISSION POLICIES

MARLENA MOZGAWA
www.Lenamo.art

contact:
Lenamo.art@gmail.com

COMMERCIAL COMMISSION POLICIES

This commission policies are meant for Clients who wish to gain commercial rights to commissioned Artwork, including advertising and sales.

INQUIRY

Commission Inquiry – Please send me an e-mail (Lenamo.art@gmail.com) with a general idea of your commission with references and/or descriptions. Feel free to use the Commission Form from my website www.Lenamo.art

Please note, that at this point I hold the right to reject any commission.

Price – After analyzing your inquiry I will contact you with the estimated price of the image. The given price includes the PayPal fee.

Contract – Commercial commissions require signing an Artwork Contract for legal reasons.

Payment – 50% of the image price must be paid before I start processing your commission via PayPal (Lenamo.art@gmail.com). The remaining balance must be paid once I begin work at the Painting stage.

Please remember that the first half of the payment is non-refundable once I start drawing.

PROCESS

Sketching Stage – I will send a rough sketch to you, the Client, for approval. All major changes and revisions of the image's general idea and must be made during this stage of the process. Once agreed upon, I will move on to painting.

Painting Stage – I will provide you at least three (3) e-mail updates of noteworthy progress for your approval. During this stage only small changes may be requested. Minor changes include slight colour changes or small points of interest like jewellery. Once agreed upon, I will move on to polishing the image.

Please note that during this stage any major changes regarding general idea of the image will result in additional charges that must be paid upfront.

Polishing Stage – At this point the commission will be mostly completed, but I'll add some special visual effects such as air particles, noise or light glow. If the Client requests the Artwork be

substantially remade during this stage, it will be treated as a separate commission and additional fees will apply.

Revisions – The Artwork price quoted does NOT include an unlimited number of revisions. Only two (2) rounds of adjustments are included in the price:

- sketch stage - major adjustments can be made only during this phase
- painting stage - small changes after the first update of progress

This is to provide the best pricing possible and to ensure the Artwork is delivered within a timely manner.

TIME FRAME

I always keep my Clients updated on progress and on any circumstances that may cause delays.

I'll begin the Artwork once the payment is made, and conclude the Artwork by deadline given in Artwork Contract. Commercial commissions have top priority in my schedule, and are usually completed within ten (10) business days.

The final Artwork will be a high quality file with the properties specified in the Artwork Contract and it will be delivered via the Client's e-mail to direct download or as a link to access a file on the server.

LICENSE

The Client who pay the commercial commission price is able reproduce, edit or use the Artwork for commercial purposes.

Please note, that I still hold the right to display commissioned Artwork in my portfolio and websites, including social media.